



ECOSEA
Protection, improvement and integrated management of the
sea environment and of cross-border natural resources
(Code No. 2°ord./0236)

ECOSEA SC and partnership Meeting
8th and 9th September 2014
Zadar (HR)

The following is a summary of the minutes taken at the partnership meeting of the ECOSEA project held on 8th and 9th September 2014 in Zadar (HR).

FIRST DAY – 8th September 2014

List of attending beneficiaries (please see also the attached Participants' list):

LB – Veneto region (IT)

FB1 – Friuli Venezia Giulia region (IT)

FB2 – Emilia Romagna region (IT)

FB3 – Marche region (IT)

FB5 – Apulia region (IT)

FB6 – County of Primorje and Gorski Kotar (HR)

FB7 – Zadar County (HR)

FB8 - Ministry of Environment, Forestry and Water Administration (AL)

The project meeting opens at 3 p.m.

Mr Segaric (FB7-ZAD): welcomes the participants and thanks all the partners for attending the meeting. He introduces the works of the two days and highlights the importance of cooperation for facing the topic of management of the sea resources, looking also for a coming cooperation in future projects.

Mr Tenderini (LB-VEN): reports the greetings from Mr. Richieri and stimulates partners to cooperate in order to meet the deadline of the project.

Mr. Rossin (ARPA-FVG): presents the demo of the FISH.GIS (enclose n.1.a) and the degree of cooperation of partners in related activities (enclose 1.b). He proposes



to postpone the deadline for the collection of the third set of data to the end of October.

Mrs Zambetti (TECH. ASS.): faces the main issues with relation to state of play of ECOSEA project. In particular, the presentation (enclose n.2) tackles the following topics:

- ✓ Check on the compliance with project time-plan: activities foreseen VS realised;
- ✓ Status of procurement procedures of all partners;
- ✓ Status of project expenditures and targets for next deadlines;
- ✓ Request for project prolongation;
- ✓ Communication and dissemination: status of activities.

Topics are discussed within a **round table** among the partners and main partners' opinions are hereby reported, following the mentioned topics.

Request for project prolongation

This issue is the first to be faced, since the decisions assumed by the SC at this regards will affect the further overall discussions.

The TECH. ASS. reports the proposal of the LB-VEN (see enclose 2) that consists in a request for a six-months time prolongation.

All partners agree on the need of a project prolongation and most of the partners (FB1-FVG; FB6-PGZ; FB7-ZAD and FB8-MOE) agree also with the six months period. FB2-ER instead proposes a project prolongation of 12 months in order to complete all the activities, FB5-APU agrees on that position. FB3-MAR agrees with six months but, on the other hands, underlines that having an extension of one year could help partners in concluding and especially monitoring the pilot actions foreseen by the project. FB7-ZAD has doubts about the fact that a project prolongation of six months could be allowed to the project, but the TECH. ASS. ensures that even the MA suggested to ask for a project prolongation and half year time could be in line with Programme closure. FB6-PGZ declares that a longer project prolongation could be critical in terms of management of existing contracts.

Since a final decision is not met, the SC decides to take it the following day.

Check on the compliance with project time-plan: activities foreseen VS realised

The TECH. ASS. introduces the state of play of WP3, WP4 and WP5 illustrating the project activities are in delay not only in relation to the time-plan as originally planed in the application form but also in relation to the new time-plan scheduled during the last SC meeting (see enclose 2).

Status of procurement procedures of all partners

A round table about the status of public procurement in relation to pilot activities foreseen by the project (WP4.2 – WP4.3 and WP5.4) is held. The status described by partners is reported in the following tables:

WP4 – act.2

Partner	Total amount to be outsourced	Procedure to select the external experts	Procedure to purchase the equipment	Procedure to purchase the technical service	Foreseen closure of the procedure	Reporting stages
LB-VEN	€ 125.000	Done	On going	On going	November	50% in January 2015; 30% in April 2015 20% at the end of PA
FB1-FVG	50.000 +	Done	On going	On going	End of October (1° one) - 2° from November	25-30% by the end of the year
FB2-ER	About 62.000	All external experts will be appointed in a single tender for senior expert	To be issued by the end of the week	To be issued by the end of the week	By end of November	40% + 60%
FB3-MAR	40.000	Done	On going	On going	by the end of the year	At the beginning of the new year
FB4-ABR		N/A	N/A	N/A		
FB5-APU	150.000 (WP3 +WP4+WP5)	On going (procedure to select experts in charge to realise a feasibility study)	After the feasibility study (next year)	After the feasibility study (next year)	First procedure (external expert) will end in about one month	30% 20% 50%
FB8-MOE		To be shifted to internal staff	To be started in end of September	To be started in end of September	End of November	

WP4 – act.3

Partner	Total amount to be outsourced	Procedure to select the external experts	Procedure to purchase the equipment	Procedure to purchase the technical service	Foreseen closure of the procedure	Reporting stages
LB-VEN		To be launched in September	To be launched in September	To be launched in September	January 2015	50% in March 2015; 30% in April 2015 20% at the end of PA
FB1-FVG	50.000	Done	By the end of the year	By the end of the year	January 2015	2015
FB2-ER	43000	Framework contract	By the end of the year	By the end of the year	By the end of the year	40% April 2015 60% June 2015
FB3-MAR	40.000	Done	On going	On going	by the End of the year	1° step in the beginning of the new year
FB4-ABR						
FB5-APU	150.000 (WP3 +WP4+WP5)	On going	After the feasibility study (next year)	After the feasibility study (next year)	first procedure will end in about one month	30% 20% 50%
FB6 - PGZ		“Framework contract” (4.3+5.3 + wp6)			in two months. Contract in January	20% in June 2015 Project end
FB8-MOE		To be shifted to internal staff	To be started in end of September	o be started in end of September	End of November	

WP5 – act.4

Partner	Total amount to be outsourced	Procedure to select the external experts	Procedure to purchase the equipment	Procedure to purchase the technical service	Foreseen closure of the procedure	Reporting stages
LB-VEN		To be launched in September	To be launched in September	To be launched in September	January 2015	50% in March 2015; 30% in April 2015 20% at the end of PA
FB1-FVG		Done	--	---		
FB2-ER		Framework contract	---	By the end of the year	By the end of the year	40% April 2015 60% June 2015
FB5-APU		--	--	--		
FB7 - ZAD	25.000 +65.000	In September	In October	Done in August	In October	All the equipment paid by the end of the year
FB8-MOE			In October	In October	in January	



With regards to the appointment of external expertise in charge to support the definition of the CB model (coordinated by FB3 – MAR) of WP5.2 and to set up the local model of WP5.3 according to guidelines provided by FB2-ER, **the deadline for their appointment is November 2014.**

In relation to the training & education activities, conducted by the FB7 – ZAD, the partner declares that the contract with senior expert has been concluded in July and the technical activities are starting.

As far as the organisation of information and training seminars of WP4 and WP5 are concerned, the TECH. ASS. reports that FB1-FVG already starts up the activity but the other partners did not. A detailed scheduling of meeting organisation must be provided to the LB-VEN by end of September. In the scheduling, at least n. 2 meetings (one in relation to act. 4.2 and one in relation to act. 4.3/5.4) must be organised by the end of the year.

Status of project expenditures and targets for next deadlines

The reporting situation is shown by the TECH. ASS. (see enclose 2), underlining that the project is in heavy underspending and a second de-commitment of resource will occur to the project by the end of the year.

Partners are therefore advised to report as much as they can by the deadline of 31st October 2014. To this purpose, partners are asked to provide data about the supposed amount that will be reported by the end of October. Data provided are in the following table:

Partner	Budget	To be reported at 30/09	To be reported at 31/10	New total	%
IB - VFN	€ 707.394,43	€ 75.000,00	€ 63.000,00	€ 166.118,39	23,48%
FB1 - FVG	€ 424.416,79		€ 46.000,00	€ 106.455,46	25,08%
FB2 - ER	€ 543.100,67		€ 52.000,00	€ 90.303,23	16,63%
FB3 - MAR	€ 339.869,29	€ 25.000,00	€ 20.000,00	€ 82.654,34	24,32%
FB4 - ABR	€ 342.725,56			€ 0,00	0,00%
FB5 - APU	€ 455.670,00	€ 8.000,00	€ 10.000,00	€ 18.000,00	3,95%
FB6 - PGZ	€ 248.197,08		€ 25.000,00	€ 46.061,32	18,56%
FB7 - ZAD	€ 267.529,31	€ 15.200,00	€ 10.000,00	€ 73.896,37	27,62%
FB8 - MOE	€ 237.744,56	€ 7.000,00		€ 73.288,00	30,83%
	€ 3.556.647,69	€ 80.200,00	€ 776.000,00	€ 656.777,11	18,41%

The TECH. ASS. explains also that in occasion of the application of decommitment, the LB-VEN will also present the partners commitments with regards to project activities and expenditures, in order both to demonstrate to the Programme Authority the progress of project and to avoid the cut resources from partners that already engage their resources.



The following table sums up the partners' engagements, as declared during the meeting:

TOTAL AMOUNT (€)	BUDGET	TOTAL AMOUNT OF PP's ENGAGEMENT S (April 2014)	% OF TOTAL AMOUNT OF PP's ENGAGEMENT S	TOTAL AMOUNT OF PP's ENGAGEMENT S (September 2014)	% OF TOTAL AMOUNT OF PP's ENGAGEMENT S
LP-VEN	€ 707.894,43	€ 371.875,00	45,49%	€ 480.000,00	67,9%
FB1-FVG	€ 424.416,79	€ 278.735,78	53,89%	€ 284.735,78	67,1%
FB2-ER	€ 543.100,67	€ 18.904,73	3,48%	€ 415.000,00	76,4%
FB3-MAR	€ 339.869,29	€ 234.170,00	68,90%	€ 234.170,00	68,9%
FB4-ABR	€ 347.775,56	€ 0,00	0,00%		0,0%
FB5-APU	€ 455.670,00	€ 301.000,00	66,27%	€ 301.000,00	66,1%
FB6-PGZ	€ 248.197,08	€ 41.592,00	16,76%	€ 41.592,00	16,8%
FB7-ZAD	€ 267.529,31	€ 40.200,00	15,03%	€ 61.200,00	22,9%
COR-MINABR	€ 232.244,56	€ 118.735,38	51,14%	€ 118.735,38	51,1%

For the FB2-ER, the amount is foreseen for the end of the year.

Before the conclusions of the first working day, the LB-VEN introduces also his opinion and his proposal about the further involvement of FB4-ABR. Indeed the partners, even if the LP has provided many occasion of recovery, has many difficulties in implementing the project. Therefore, the proposal of the LB-VEN consists in starting a negotiation procedure with the mentioned partner to reduce his participation (and budget), maintaining in charge to the partner only the activities of FISH.GIS.

Before starting the procedure, nevertheless, the LB-VEN would like to have the approval by the whole partnership and ask to the partners to reflect upon this and to meet a decision by the second day.

The budget withdrawn by the FB4-ABR could be used to cover the decommitment of resources.

The meeting ends at 6.30 p.m.



SECOND DAY 9th September 2013

The project meeting opens at 9.30 a.m.

List of attending official/substitute members of the ECOSEA SC:

LB – Veneto region (IT)

FB1 – Friuli Venezia Giulia region (IT)

FB2 – Emilia Romagna region (IT)

FB3 – Marche region (IT)

FB5 – Apulia region (IT)

FB6 – County of Primorje and Gorski Kotar (HR)

FB7 – Zadar County (HR)

FB8 - Ministry of Environment, Forestry and Water Administration (AL)

Mrs Zambetti (TECH. ASS.): introduces the round table devoted to face the technical development of the project and, before proceeding, suggest to have the results of AAB meeting held the day before.

Mr Piccinetti (AAB Coordinator): reports main achievements of the AAB meeting in relation to WP4 and WP5 (all achievements are described in the AAB meeting minutes). They are:

- with regards to WP4, it is summing up the progress in restocking activities (WP 4.2 - table) and definitely decide the target species to be studied. Regarding WP 4.3, Veneto Region has presented its proposal to develop an integrated project of WP 4.3 and WP 5.4 in Veneto coastal marine area.
- with regards to WP5 and especially to the shared management model of act.5.2: the national representative of the AAB will work together for studying the different measures set up at national level in order to outline common measure to be considered as basis for the common management plan.

Further discussion on technical progress of the project is conducted as **round table** among the partners and main partners' opinions are hereby reported..

WP4 – act. 2&3

Partner are asked to report about their pilot actions with regards to WP4 act.2 and act.3 with the support of tables, already filled in some fields with information collected by the tech.ass. during the previous months and provided by the same partners. Nevertheless, since some ambiguities are generated in appointing the factual activities to right project action, the tables are amended. The final table are hereby reported:

WP4.2

Partner involved	Drafting of the preliminary plan/project to realise the initiative	Approval of the plan/project by the AAB	Summary of the plan/project (typology of intervention and targeted species)
LB-VEN	YES available for the partners	YES	Two typologies of interventions: 1) nursery areas for cuttlefish in protected areas; 2) nursery areas for <i>Pecten jacobaeus</i> in protected areas.
FB1-FVG	YES available for the partners (.ppt)	YES	Restocking project of common cuttlefish in a marine area in front of the lagoon of Marano and Grado
FB2-ER	YES available for the partners	YES	Recovery of oyster beds through the strengthening of breeding areas and support to the harvesting recruitment of natural seed.
FB3-MAR	YES not available for the partners	YES	Preservation of cuttlefish eggs through dedicated pots and eggs collectors
FB4-ABR	YES available for the partners	YES	Two typologies of interventions: 1) positioning of equipment for creation of nursery areas for cuttlefish; 2) positioning of equipment for creation of nursery areas for " <i>Lumachina di mare</i> ".
FB5-APU	NO	NO	----
FB8-MOE	NO	NO	----

WP4.3

Partner involved	Drafting of the preliminary plan/project to realise the initiative	Approval of the plan/project by the AAB	Summary of the plan/project (typology of intervention and targeted species)
LB-VEN	YES not still available for the partners		Fish aggregating devices in mussel farm areas
FB1-FVG	YES available for the partners (.ppt)		Fish aggregating devices in mussel farm areas in gulf of Trieste
FB2-ER	YES		Restocking of cuttlefish in existing mussel farms – Restcking of oyster in existing mussel farms
FB3-MAR	YES		Restocking of cuttlefish in existing mussel farms
FB4-ABR	NO		
FB5-APU	NO		
FB8-MOE	NO		



In order to avoid any difficulties in reporting, the tech.ass. specifies **that project different actions could be merged during the project implementation (i.e. different actions could be develop in parallel in terms of public procurement and execution) but it is important that for each action the typology of activity and the output achieved is clearly identifiable**. Therefore partners are asked to specify which are the pilot actions they realise in each different project activity.

Moreover, deadline are agreed to close the preliminary phase of planning of the pilot action and the public procurement stage, as follows:

- WP4.2 - DEADLINE for drafting the missing plan (approval of the AAB included): end of September 2014; DEADLINE for public procurement: end of December 2014;
- WP4.3 - DEADLINE for drafting the missing plan (approval of the AAB included): end of November 2014; DEADLINE for public procurement: end of February 2015.

WP5 – act.4

Since the pilot actions in charge to different partners as described in the AF could result not useful, the tech.ass. advises partners who would change the typology of activity to send to the LB-VEN an official request for changing of activity by the end of September and the LB-VEN would submit the proposal to the Programme Authority.

The FB1-FVG underlines that he will do so because the realisation of planned activities as in the application form is without any significance in his region.

The meeting proceed with the agreement of main decision by the ECOSEA SC.

ECOSEA STEERING COMMITTEE DECISIONS

1. PROJECT PROLONGATION

- a. The official request of project prolongation will be asked to the MA in derogation (with respect to the two major changes allowed per year)
- b. The extension asked will close the until 30/06/2016 (**9 months extension**).

2. NEW DEADLINES FOR PROJECT IMPLEMENTATION

- a. Act. 4.2 - Drafting of all the restocking plans of 4.2 by September 2014; conclusion of all public procurement procedures by December 2014
- b. Act. 4.3 - Drafting of all the operative plan by November 2014; conclusion of all public procurement procedures by February 2015;
- c. Act. 5.4 - Drafting of all the operative plan by November 2014
- d. Act. 5.2 and 5.3 - Appointment of experts by November 2014

3. MODALITY OF IMPLEMENTATION OF WP5.2



The national representatives of AAB will cooperate with FB3-MAR who is selecting experts to deepen the study of already existing measures of management of fisheries stocks in the Adriatic Sea. The national representatives of AAB and the responsible for this action, FB3-MAR (external expert included) will meet by the end of October. The working team will propose to partners a summary document to be discussed in occasion of the next AAB meeting to be held in January 2015.

4. REPORTING DEADLINES

30/09/2014

31/10/2014 this second deadline is particular important, since the level of reported expenditure is the basis for the applying of the de-commitment of resources.

5. MODALITIES TO ABSORB THE DECOMMITMENT

After the request of FB3-MAR, the partners will be asked via written procedure to define in advance how to absorb the decommitment. Three modalities have been proposed:

- a. Flat rate (i.e. the same percentage to each partner)
- b. According to reported expenditure
- c. According to committed expenditure by December 2014

6. NEGOTIATION WITH FB4-ABR

The partners delegate the LB-VEN to negotiate with the FB4-ABR the reduction of his budget to minimum. The budget withdrawn to FB4-ABR will be used to cover the coming decommitment.

7. NEXT AAB and ECOSEA SC MEETINGS

The next AAB and SC meetings will be held in the week between 19th and 23rd January in Rijeka (HR).

The meeting ends at 12.15 p.m.